

KENNEWICK HIGH SCHOOL BOOSTER CLUB  
MEETING MINUTES  
November 4th, 2009

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Next Meeting is December 2<sup>nd</sup> at 7:00 p.m.  
Kennewick High School Library  
500 S. Dayton

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**Attendees:** Theresa Buckendorf, Dennis Cooper, Lorna Zaback, Lori Beeler, Cindi Homer, Cory Lester, Karen Byrnes, Cami McKenzie, Sean Murphy, Arlen Homer, Ty Buckendorf & Vicki Gadeberg.

**Coaches:** Melanie Hingston, Cross Country, Patti Elder, Dance, and Ron King, Acting Athletic Director.

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- ❖ The meeting was called to order by Theresa Buckendorf, Booster Club President, at 7:01 p.m.
- ❖ The minutes were distributed. A motion was made the minutes be accepted, the motion was seconded and the minutes were accepted at distributed.
- ❖ The Treasurer's Report was read. We currently have a net worth of \$49,996.84 with \$31,026.05 in the General Booster and the balance in various team "accounts" as noted in the October Financial Statement, prepared 11/1/2009. A motion was made that the treasurer's report be accepted. The motion was seconded and passed. We will be receiving a refund from Labor & Industries for a \$400 overpayment due to an error in categorizing our payroll. Cheer appears for be in the red due to sever NSF checks but should collect on those soon.

#### **Committee Reports**

- ❖ **By-Laws:** The by-laws were wrapped up last meeting and the final version for the 2009/2010 school year distributed via email last week. We will be voting on language to be included regarding emergency requests at this meeting and finalize the by-laws until next spring.
- ❖ **Clothing:** Shannon Moreno was unable to attend the meeting but it was reported that there will be a 9<sup>th</sup> grade academic get connected night on Monday and she is planning to attend and sell clothing.
- ❖ **Concessions:** Football has made about \$1,200 - \$1,500 per game so far. There was no report for volleyball concessions. We are looking for a concession chair for wrestling, boys basketball and girls basketball. The teams earns 40% of the gate when they man the concession stand with one experienced booster member it only takes 3 or 4 more people since the concession stand is not at busy at basketball and wrestling.
- ❖ We also need someone to coordinate the Fall Sports Award banquet and winter senior night.
- ❖ **Memberships:** Our new chair person, Cory Lester reported we have 11 members. The club has 67 members signed up for this year, 52 voting members and 15 non-voting members.
- ❖ **Programs:** Lorna Zaback reported there was a bit of a snaffu with the PO Box and some of the payments for ads were returned and remailed to the school. Do we want to do a winter program? Or wait until Spring? The roster will be in by the week after tryouts and pictures are scheduled early, dance is 11/11, 11/16 practice starts and team pictures are scheduled for 11/23. We can do a winter program if we get pictures and rosters early. Dance team will sell the programs. The club voted to move forward with a winter sports program. We can sell more ads. Ron has the schedules set for winter sports and will send them to Theresa who will send them to Zenon to post on our website.
- ❖ **Website:** If we have anything to post, send to Zenon. He will get the links for the advertisers set up.

- ❖ **Scholarship:** Dennis will be redesigning the application so it will be truly anonymous. Lori will look for the electronic word version of the current application so he can get started on the changes.

### **Old Business**

- ❖ The tailgate party fundraiser for Ronny netted \$3,320. Ron King deposited \$1,000 and the Pasco Booster Club donated \$500. We will try to get an overall total for the next meeting. Ronny is home, adjusting to the logistics of moving around and remodeling his house. His mom, Shirley Coleman, is organizing volunteers.
- ❖ There will be a holiday bazaar and chili feed on November 21<sup>st</sup>. Famous Dave's will donate cornbread muffins and the booster club will donate chili, bowls, boats, spoons, napkins etc. There will be 25 vendors and we need advertising for the bazaar. There will be music provided by the students, dancing and a kids story corner. Santa will be there too along with coffee, espresso and face painting. Julie Westermeyer may be able to make some signs like she did for the tail gate party, Lori Beeler will send out PSA's to the various radio and TV Stations. Booths are \$35/each. Dennis Cooper will contact Home Depot and see if they will donate some building kits to give out to the kids. Boosters may want to sell clothing including the Ronny Coleman \$10 t-shirts.

### **New Business**

- ❖ There will be a girl's basketball jamboree on December 1<sup>st</sup>. Booster Club will host concessions. Theresa Buckendorf will organize the concessions for 12/1/09 starting about 6:30. There will be Kennewick, Kamiaken, Southridge, Hanford & Pasco teams. Lori & Dennis will help out.
- ❖ Ron King reported there was a school board meeting and the classification of the various teams playing in the league was discussed. We opted to go 4A last year so we didn't have to travel a bunch and have problems with scheduling. The state will let us know what size category we are for the next year (1295 students in grades 10-12 = 4A) and we can opt up again if we want to. The school board would like to know how the parents of the student athletes feel about opting up again.
  - ❖ We can stay 3A if our counts put us there and play in the blended league.
  - ❖ We can opt up to 4A and it all sorts out during playoffs.
  - ❖ We can stay 3A even if Kamiaken and Southridge come in at 3A and opt up to 4A
  - ❖ If we are in a separate stand-alone league, it is hard to schedule games so hopefully the blended league will continue even if one or more Kennewick schools choose not to opt up.
  - ❖ The booster club prefers to play in 3A if that is where the counts come in at so the kids will be more evenly matched.
  - ❖ Ron King will hold coaches meeting to discuss and bring more details to the 12/2 meeting where he would like some solid input from the booster club constituent.
- ❖ Concession split should be 40% teams and 60% booster club. There was an error in the September minutes and it has been corrected. We have no historical data whether or not this is sufficient to cover supplies and will revisit during our annual by-law review in the spring.
- ❖ Play off concessions are unknown at this time, Ron King will check and get back with us.
- ❖ By-Law considerations for expenditures:
  - ❖ Is there a provision for teams to request money from the general fund if they don't have money in their "account" and need assistance?
  - ❖ An individual can request personal reimbursements but must have booster approval first. In the event of an extenuating circumstance, where a coach is unable to prepare the request within the 2 week advance notice and normal voting of the club at a regularly scheduled meeting; a coach may request the booster club officers approve the expense. A ratification must be voted on at the next booster club meeting.
  - ❖ In the event expenditure is required at a game or other booster activity, there are several businesses set up to accept direct charges. Cindi will provide a list to select responsible chairpersons.

- ❖ If the expenditure cannot be handled at an establishment with billing capabilities, a Booster Officer can resolve the situation on the spot, then move for formal approval at the next booster meeting.
- ❖ The suggested changes were accepted regarding emergent situations last meeting, Cindi clarified the process for requesting reimbursements.
- ❖ We will revisit this section of the by-laws in May to clarify as circumstances arise.

Notes

- ❖ Next meeting will be on Wednesday, December 2nd, 2009
- ❖ The meeting was adjourned at 8:05p.m.

Respectfully submitted,

*Lori Beeler*

Lori Beeler

KHS Athletic Booster Secretary