



**Kennewick High Athletic Booster Club**  
**Wednesday, August 5<sup>th</sup>, 2009**  
**KHS Lions Den 7:00 pm**  
**AGENDA**

- ❖ Meet & Greet, Social Time & Mingle
    - ◆ *Visit the Sign up Table for Memberships & Door Prize Drawing*
  - ❖ Welcome & Introductions
  - ❖ Overview of Club Focus & Goals
    - ◆ *Upcoming Social Events*
    - ◆ *Fundraising*
  - ❖ Mr. Coleman - 2009 Lion Athletics
  - ❖ Coaches Presentations – Schedules & Team Info
  - ❖ Door Prize Giveaway –
    - ◆ *Remember to Sign up to be a Member & Support the Booster Club*
  - ❖ Business Portion of the Meeting –
    - ◆ *Everyone is Welcome to Stay, voting members are requested to stay*
1. Call to Order
  2. Acceptance of Minutes
  3. Treasurer's Report
  4. Recognition of Guests and Coaches
  5. Committee Reports
    - Clothing – Shannon Moreno
    - Concessions – Shannon Moreno, Football
      - } *Volunteer to chair volleyball concessions*
    - Memberships – 2009/2010 Forms Available, Single \$5.00 & Family \$10.00

**Kennewick High Athletic Booster Club**  
**AGENDA Continued**

- Welcome to our new & returning members & volunteers:  
*Members: Karen Byrnes, Ken & Patti Elder and Kate Weir*  
*Volunteers: Dan & Julie Westermeyer, Ty Eastman, Bruce Stemp,*  
*Chris Fulton, Tawny Osmundson, Hugo Pocasungre, LaNae Sharp, Kara Coleman, Guna Malito & Ed Harrod*  
*(If I spelled any names wrong, please let me know!!)*
  - Programs – Lorna Zaback
  - Web Site – Zenon Thornton/Julie Westermeyer
  - Raffle - Julie Westermeyer
  - By-Laws – Dennis Cooper
  - Scholarship – Dennis Cooper
6. Old Business
- Chairperson for Memberships Needed
  - Fall Program Plan of Attack
  - By-Law Changes Distributed in June and with the Minutes
  - Fall Clearance Night BBQ
  - Key Inventory
7. New Business
- Coach Patti Elder – Request for assistance with dance uniforms, \$1,500.00. Will be used for competition. Last purchase was the 2004/2005 school year.
  - Procedure Books for the Concession Stand
    - } *Booster supervisor for concessions*
  - First Outsource Event, Lessons Learned;
    - } *Orientation for the adult in charge*
    - } *Minimum requirements for workers*
    - } *Financial report & cash responsibility*
  - Surety Bond
  - Crime Protection Bond
  - Ideas for Fund Raising, Future Growth & Expansion
8. Next Meeting Date: September 2nd, 2009, 7:00 pm



KENNEWICK HIGH SCHOOL BOOSTER CLUB  
MEETING MINUTES  
June 3<sup>rd</sup>, 2009

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Next Meeting is Wednesday, August 5th, at 7:00 p.m.  
Kennewick High School –Lions Den (New Gym)  
500 S. Dayton

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**Attendees:** Arlen Homer, Dennis Cooper, Shannon Moreno, Lori Beeler, Cindi Homer, Julie Westermeyer, Theresa Buckendorf, Lora Giancola

**Coaches:** Charlie Hingston, Track, Melanie Hingston, Cross Country, Kate Weir, Cheer, Patti Elder, Dance, Bill Templeton, Football, Tarah Troutman, Girls Basketball, Scott Carswell, Volleyball, David Giancola, Girls Softball and Ronny Coleman, Athletic Director

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- ❖ The meeting was called to order by Arlen Homer, Booster Club President, at 7:05 p.m.
- ❖ The minutes were distributed. A motion was made that the minutes be accepted, the motion was seconded and the minutes were accepted as distributed.
- ❖ The Treasurer's Report was read. We currently have a net worth of \$19,199.02. A motion was made that the treasurer's report be accepted. The motion was seconded and passed.

**Guests and Coaches**

- ❖ Coach Giancola reported the girl's softball season went well, the lady lions went to the state tournament and won 1 and lost 2. He thanked the club for the meal money for the girls.
- ❖ Coach Hingston reported the track team took 8 athletes to the regional tournament and that Kelsy Julian came in 5<sup>th</sup> in the Discus. They also thanked the club for the meal money.
- ❖ Coach Elder reported the dance team went to the state competition and took 12<sup>th</sup> in Pom and 13<sup>th</sup> in Hip Hop which is a fairly good showing since they are competing in 4A and bigger schools.
- ❖ Coach Weir reported that the cheer squad will have a split season this school year; either football or basketball or both seasons. This will give some of the kids opportunities to participate in other sports. Cheer camp will be here in town this year.
- ❖ Coach Carswell reported he has a good turn out for volleyball this coming year, about 50 girls.
- ❖ Ronny Coleman, Athletic Director, reported all the coaches are very busy fund raising and working with the kids over the summer.

**Committee Reports**

- ❖ **Clothing:** Shannon Moreno reported that she ordered about \$800 in sweats and small T-shirts. They should last through the August clearance event & football camp. She plans to order more before football starts.
- **Concessions:** We will be opening the concession stand in Lampson Stadium on June 19<sup>th</sup>, for the football camp. There will be approximately 1500 kids attending the camp. The concession stand will be open from 3pm to 9pm. Clearance night we plan to provide BBQ'd hot dogs and may have other items for sale. Stadium clean up is scheduled for June 13<sup>th</sup>.
- ❖ **Memberships:** Still looking for a chairperson to take over the membership effort. This position involves Public Relations, selling the Booster Club to parents plus keeping the listing up to date and forwarding emails to the Secretary for inclusion in the address list.
- ❖ **Programs:** Theresa has the spring programs at her house. Would like everyone to think of businesses to sell ads to. This could be a fundraiser for a team as well.
- ❖ **Website:** No report this meeting.
- ❖ **Raffle:** No report this meeting.

- ❖ **Scholarship:** Will be awarded tomorrow night at 6pm in the auditorium. The form will be changing a bit. The purpose of the change is to remove identifying information on subsequent pages and place this information on a cover sheet.
- ❖ **By-Laws:** The by-laws were distributed and the changes were reviewed. Questions were addressed as follows:
  - Pg. 2 Section 1 clarified election of officers
  - Pg. 3 Duties of officers clarified
  - Pg. 5 Article 6, discussion regarding changes for payments to coaches and officials. Payment is considered payroll. New procedure necessary due to tax laws, L&I laws, district-mandated procedures and rules from NCAA. It will be a bit of a burden in the beginning but necessary to be compliant with the various laws. This will be explained in full detail at several scheduled coaches meetings. Discussion regarding fundraising and a plan to make distribution of funds more equitable to all teams that participate. The booster club will facilitate opportunity; coaches and teams will do the work. Coaches will be more empowered to control their own destiny and have their own pot of money to draw from. The club will pursue more opportunities for fund raising, community events, tournaments, walks, parking cars, directing traffic at sporting events etc.

### **Old Business**

- ❖ This is Lee & Arlen's last week as Executive Officers, Thank You for your service.
- ❖ The lease for the baseball concession stand has not been located, we do not know if we are named and/or in charge of the venue.
- ❖ Fireworks opportunity was all booked by two church groups; 12 hrs/day for 1 week raises about \$10k.

### **New Business**

- ❖ Coach Weir discussed the need to supplement sizes for the squad and requested \$1,500 to help purchase uniforms for the squad. It was motioned to give the Cheer Squad \$1,500 for new uniforms, seconded – the motion carried.
- ❖ Coach Troutman discussed the need for funds to assist with tournament costs and running a basketball camp over the summer. There was much discussion regarding the clubs roll in individual team fundraising events, Coach Troutman changed her request to only cover the cost of an Oregon tournament & camp. Since the club voted to support boys basketball last meeting for summer activities, the club motioned to afford the same amount of funding (\$725) to the girls basketball team, regardless of the activity. Motion carried.
- ❖ Coach M. Hingston requested \$440 to help with course fees for the team can practice over the summer. She is cross training using marathons over the summer such as the Shoreline 10K Run and the Medical Lake Tri-Athalon. A motion was made to give the team \$440 to help with course fees, the motion was seconded & carried.
- ❖ Coach M. Hingston also asked that if anyone knows of old athletic gear that can be donated, her team could use some running shoes.
- ❖ Fund Raising Ideas – Get “Flocked” raised about \$6,000 for the Sequim High School by placing a flock of Pink Plastic Flamingos on selected individuals lawns along with a note that they can only be removed by special edict and a donation to the booster club, you can buy flocking insurance to prevent re-flocking etc. We will discuss this idea more at a later date.
- ❖ Water Yo-yos to sell at the football games, not allowed in the stadium because they are considered a projectile and a safety hazard.

### **Notes**

- ❖ Next meeting will be on Wednesday, September 2, 2009
- ❖ The meeting was adjourned at 8:40p.m.

Respectfully submitted,

*Lori Beeler*

Lori Beeler

KHS Athletic Booster Secretary

